

## Agenda Item 7.C.I



BUSINESS, CONSUMER SERVICES AND HOUSING AGENCY • GAVIN NEWSOM, GOVERNOR  
**Board of Vocational Nursing and Psychiatric Technicians**  
2535 Capitol Oaks Drive Suite 205, Sacramento, CA 95833-2945  
P (916) 263-7800 | F (916) 263-7855 | [www.bvnpt.ca.gov](http://www.bvnpt.ca.gov)



<b>DATE</b>	November 12, 2024
<b>TO</b>	Board Members
<b>REVIEWED BY</b>	Judith D. McLeod DNP, CPNP Supervising Nursing Education Consultant (SNEC)
<b>PREPARED BY</b>	Roberta Thomson Ed.D. RN Nursing Education Consultant (NEC)
<b>SUBJECT</b>	Report of Continued Approval Process and Request to Admit Students
<b>PROGRAM</b>	Medical Career College Vocational Nursing Program (Program) (Program Director: Erickson Arado, Fremont, Alameda County, Private)

Please note: Board Nursing Education Consultants make recommendations. The recommendations are forwarded to the Executive Officer or full Board for action.

### **PROGRAM REQUEST:**

Continued Program Approval

Request to admit a fulltime class of 20 students to commence on December 2, 2024, with a proposed date of graduation of December 19, 2025, to replace the class that graduated on August 9, 2024.

### **BACKGROUND:**

On August 2, 2024, the Program Director submitted a Form 55M-15 (New 04/2022) with supporting documents for review. A site visit was conducted on September 27 and 28, 2024. The Program was reviewed to determine compliance with Article 5 of California Code of Regulations, Title 16. Ten violations were identified.

### **STAFF ANALYSIS:**

The Program demonstrated compliance with Article 5 of the California Code of Regulations, Title 16, except for the 10 violations identified.

The Program's average annual NCLEX-PN® pass rates for first time candidates have been noncompliant for seven consecutive quarters (October 2023 through September 2024).

On May 17, 2024, the Program was placed on provisional approval, by a decision of the full Board, for period of two years.

The NEC reviewed and analyzed the documents provided by the Program Director to verify adequate resources including clinical facilities and classrooms to accommodate the students' learning needs and ability to meet the Program's approved objectives. Submitted documentation by the Program Director substantiates adequate resources including faculty and facilities for students to achieve programmatic learning objectives.

The \$5000 fee for program review was submitted and processed on August 8, 2024.

### **STAFF RECOMMENDATIONS:**

1. Grant continued approval for the Medical Career College Vocational Nursing Program for a four-year period beginning August 4, 2024, on a provisional basis.
2. Place the Program on the May 2026 Board Agenda for reconsideration of provisional approval.
3. Require the Program to comply with all requirements listed below.

### **PROGRAM REQUIREMENTS**

1. Require the Program to submit a comprehensive analysis report in three months, but no later than February 1, 2025, six months, but no later than May 1, 2025, and 12 months, but no later than November 1, 2025. The report must include a comprehensive analysis of the Program, timeline for implementation, and the effect of employed interventions. The following elements must be addressed in the analysis.
  - a. Terminal Objectives
  - b. Evaluation of Current Curriculum including:
    - 1-Instructional Plan
    - 2-Daily Lesson Plans for each Term.
  - c. Student Policies including:
    - 1-Admission Criteria
    - 2-Screening and Selection Criteria
    - 3-Attendance Policy
    - 4-Remediation Policy
    - 5-Evaluation Methodology for Student Progress including evaluation of clinical practice.
    - 6-Credit Granting Policy
  - d. Evaluations of approved clinical facilities which determine adequacy in number and variety of patients to accommodate current and projected student enrollment.
  - e. Faculty Meeting Methodology
  - f. Documentation of resources, including faculty and facilities, for all terms for all current cohorts.
  - g. Program interventions to improve NCLEX-PN pass rates.

2. Violations will be addressed by December 1, 2024 and materials to the NEC on or before this date.
3. Notify the NEC in the event a current class is displaced from clinical sites.
4. Continue to require the Program, when requesting approval to admit students, to:
  - a. Submit all documentation in final form, using the forms provided by the BVNPT, no later than by the fifteenth day of the second month preceding the month of the Board meeting.
  - b. Provide documentation that adequate resources, i.e., faculty and facilities, are available to support each admitted class of students.
  - c. Maintain an average annual pass rate that is compliant with California Code of Regulations, Title 16, Section 2530(I).
5. Comply with all of the approval standards set forth in Article 4 of the Vocational Nursing Practice Act, commencing with California Business and Professions Code Section 2880, and in Article 5 of the California Code of Regulations, Title 16, commencing with Section 2525.
6. Board staff will continue to monitor the Program's effectiveness by tracking class admissions, the effectiveness of employed interventions, and the Program's licensure examination pass rates each quarter.

### **Continuing Approval Survey**

In accordance with Section 2883 of the California Business and Professions Code, it is the Board's duty, through an official representative, to inspect or review all schools of vocational nursing in California. Written reports of the representatives' visit, or inspection, shall be made to the Board. Such inspections determine Program compliance with Article 5 of the California Code of Regulations, Title 16.

The Medical Career College, Vocational Nursing Program was reviewed to determine compliance with Article 5 of the California Code of Regulations, Title 16. The findings are seen within the table below. Ten violations were identified.

<b>ARTICLE 5 – SCHOOLS OF VOCATIONAL NURSING</b>	<b>VIOLATIONS</b>
2526. Procedure for Approval	
1-4 Program Application Information	
5 Disciplinary History	
6 Organizational Chart	
7 Geographic Narrative	

8	Philosophy of Program	X
9	Conceptual Framework	X
10	Clinical Facility Placement	X
11	Terminal Objectives	
12	Course Outlines for Each Course	X
13	Instructional Plan	X
14	Daily Lesson Plans	X
15	Evaluation Methodology for Curriculum	X
16	Verification of Faculty Qualifications	
17	Evaluation Methodology for Clinical Facilities	X
18	Admission Criteria	
19	Screening and Selection Criteria	
20	Student Services List	
21	Number of Students	
22	Evaluation Methodology for Student Progress	
23	Remediation	X
24	Attendance Policy	X
25	Grievance Policy	
26	Required Notices (Contacting Board, Grievance Policy, credit granting, a list of approved clinical facilities)	
27	Credit Granting	
28	Transfer Credit	
29	Competency Based Credit	
30	Program Resources	
31	Faculty Meeting Minutes	
32	Education Equivalency (High School Graduation)	
33	Program Hours	
34	Preceptorship	
35	BPPE Approval (Private School Only)	

36 Fee Reduction request (if applicable)	
2527 Reports	
2529. Faculty Qualifications	
2530. General Requirements	
2532. Curriculum Hours	
2533. Curriculum Content	
2534. Clinical Experience	
2535. Credit for Previous Education and Experience	

## **RELEVANT PROGRAM ELEMENTS**

### **Enrollment**

California Code of Regulations, Title 16. Section 2530(k) states:

The program shall have prior Board approval to increase the number of students per class and/or increase the frequency of admission of classes. Criteria to evaluate a school's request to increase the number of students per class and/or increase the frequency of class admissions include but are not limited to: (1) Sufficient program resources as specified in Section 2530(a). (2) Adequacy of clinical experience as specified in Section 2534. (3) Licensure examination pass rates as specified in Section 2530(l).

The Program is approved to offer a 47-week full-time class. BVNPT approval is required prior to the admission of each class.

The following table represents current and projected student enrollment based on current and proposed class starts and completion dates. The table indicates a maximum enrollment of 39 students for the period July 2023 through December 2024.

### ENROLLMENT DATA TABLE

Class Start Dates	Class Completion Dates	Number of Students Admitted	Number of Students Current	Number of Graduated	Total Enrolled
7/17/2023 *(8/24/2024)		16	15		15
5/28/2024 *(5/23/2025)		19	19		15 +19 =34
	8/24/2024 (7/17/2023)			-15	34- 15 = 19
12/2/2024 *12/19/2025 <b>Proposed</b>		20			19 +20 =39

\*Indicates projected graduation date

### **Licensing Examination Statistics**

California Code of Regulations, Title 16, Section 2530(I) states:

The program shall maintain a yearly average minimum pass rate on the licensure examination that does not fall below 10 percentage points of the state average pass rate for first time candidates of approved vocational nursing schools for the same period.

The following statistics, furnished by Pearson Vue and published by the National Council of State Boards of Nursing as “Jurisdictional Summary of All First-Time Candidates Educated in Member Board Jurisdiction,” for the period October 2023 through September 2024, specify the pass percentage rate for graduates of the Program on the National Council Licensure Examination for Practical/Vocational Nurses (NCLEX-PN®) and the variance from the state average annual pass rates.

### NCLEX-PN® LICENSURE EXAMINATION DATA

Quarterly Statistics					Annual Statistics		
Quarter	# Candidates in Quarter	# Passed in Quarter	% Passed in Quarter	State Quarterly Pass Rate	Program Average Annual Pass Rate	State Average Annual Pass Rate CCR §2530(l)	Variance from State Average Annual Pass Rate
Oct – Dec 2022	No testers	0	0	75%	80%	73%	+ 7
Jan – Mar 2023	14	5	36%	73%	44%	72%	-28
Apr – Jun 2023	3	1	33%	85%	35%	75%	-40
Jul – Sep 2023	12	8	67%	86%	54%	78%	-24
Oct – Dec 2023	9	7	78%	84%	55%	81%	-26
Jan – Mar 2024	7	3	43%	87%	61%	86%	-25
Apr – Jun 2024	9	7	78%	85%	68%	85%	-17
Jul – Sep 2024	3	2	67%	83%	68%	85%	-17

\*The Annual Pass Rate changes every quarter. It is calculated by dividing the number of candidates who passed during the current and previous three quarters by the number of candidates who tested during the same period. If no data is available for the relevant period, the statistic is carried over from the last quarter for which data is available.

Based on the most current data available (July – September 2024), the Program's average annual pass rate is 68 percent. The California average annual pass rate for graduates from approved vocational nursing programs who took the NCLEX-PN® for the first time during the same period is 85 percent. The average annual pass rate for the Program is 17 percentage points below the state average annual pass rate.

#### **Faculty and Facilities**

California Code of Regulations, Title 16, Section 2534(d) states:

For supervision of clinical experience, there shall be a maximum of 15 students for each instructor.

The current number of approved faculty totals 13, including the Program Director. The Program Director has 100 percent administrative duties. Of the total faculty, 12 are designated to teach clinical. Based upon a maximum proposed enrollment of 39 students, 4 instructors are required for clinical supervision to meet the Board imposed requirement of one instructor for every ten students during provisional approval. The utilization of faculty at clinical facilities is such that clinical instruction is covered adequately.

California Code of Regulations, Title 16, Section 2534(b) states:

Schools shall have clinical facilities adequate as to number, type, and variety of patients treated, to provide clinical experience for all students in the areas specified by Section 2533. There must be available for student assignment, an adequate daily census of patients to afford a variety of clinical experiences consistent with competency-based objectives and theory being taught.

Submitted documentation indicates the Program has sufficient clinical facilities to afford the number, type and variety of patients that will provide clinical experience consistent with approved competency-based objectives and theory being taught for current and proposed student enrollment.

### **Program Inspection**

On September 26 and 27, 2024, the Nursing Education Consultant conducted an announced program inspection of Medical Career College.

### **Campus Description**

The Program is offered within a clean, maintained building and there are ample parking spaces for the students. The campus contains two classrooms with 20 student seats, whiteboard with projector, and faculty desk with computer. One classroom was very crowded with 20 chairs and the other had chairs removed for more space. The Program has two computer areas, one with eight student workstations with computers in the resource center/conference room and the other with six computers in open area. The resource center contains three bookcases, containing books for all the programs on campus. The bookshelves were locked. The two small skills labs have a total of 5 patient care units. Patient units do not have privacy curtains. There are divider screens that are moved from lab to lab, including one used by the CNA class. Adequate supplies were available. There is one portable sink in the hallway. There are five full adult manikins. The Program Director stated that a larger facility is under consideration; this is on hold pending approval of a class of 20 students.

### **Interview with Faculty**

An interview was conducted with a group of three faculty members. The instructors had been teaching in the Program from two months to four years. All instructors were happy with the Program and felt that they had support from the Program Director. The faculty members denied any concerns stating they work well as a team and were supportive of each other to ensure best practices in teaching were implemented. The instructors need to have some additional training in the use of the available resources. The instructors knew where the instructional plan was housed and presented lesson plans based on the instructional plan. The faculty were able to verbalize the attendance policy and process for make-up hours.



## **Interview with Students**

The interview consisted of a group of 15 term two students. The program currently has one cohort of 17 students. All students agreed they would recommend the Program to family members or friends. Students stated the best parts of the Program were the direct-patient care clinical experience and support of the instructors. Students stated they would like theory classes to be online to decrease commuting time. The majority of students stated that they need to work, one stated she works fulltime, leaving little time to study and sleep. Skills lab hours are conducted on campus in small groups. Students stated clinical hours are completed at direct-patient care settings. According to the students, clinical make-up hours are completed in skills lab during the one-week term break. Theory hours are made up during the same time period on campus with an instructor reviewing objectives that had been missed.

## **Interview with Program Director**

A discussion with the Program Director took place at the end of day two. All elements of the site inspection were addressed, and the Program Director verbalized understanding of the violations identified. The Program Director stated his plan of correction as well as that a comprehensive program analysis will be submitted to the BVNPT on or before November 1, 2024. The Nursing Education Consultant suggest that they contact the vendor for the resources that they have purchased so that faculty and students have a better understanding of how to use the resources effectively. The Program Director is aware of the need to improve NCLEX-PN pass rates. The Program has been out of compliance for the last seven quarters, with no testers the two quarters preceding the seven.

## **Violations**

California Code of Regulations, Title 16, Section 2526(j)(1) requires an institution, as a condition for the continued approval of a postsecondary school or educational program offering a course of instruction in vocational nursing, to submit a completed "Continuing Approval Application for a Vocational Nursing School or Program," Form 55M-15 (New 04/2022), the requirements of which are incorporated by reference into the section.

### **Violation #1:**

Form 55M-15, at Section 8 on page 4, Philosophy of the Program, requires the institution to submit a document that outlines the program's values, ethics, and beliefs ("Philosophy") addressing the following concepts but not limited to humanity, society, health, wellness, illness, education, teaching, and learning.

Violation:            On August 2, 2024, the Program Director submitted the Program philosophy that described what the Program does but did not address the values, ethics, and beliefs of the program and staff.

Status: The violation is **not** corrected.

### **Violation #2**

Form 55M-15 Section 9 on Page 4 Conceptual Framework requires the Program to submit a document that guides the overall structure of the curriculum and reflects the philosophy of the program.

Violation: On August 2, 2024, the Program Director submitted a conceptual framework that did not clearly demonstrate the overall structure of the curriculum or reflect the program philosophy.

Status: The violation is **not** corrected.

### **Violation #3**

Form 55M-15 Section 10 on page 4 Clinical Verification requires that the Program to submit Form 55M-3A (New 04/2022), for each new health care facility prior to use. This form must be completed for each health care facility that agrees to provide clinical placement for students of the program. California Code of Regulations, Title 16, Section 2534 requires programs to have clinical facilities adequate as to number, type, and variety of patients treated, and to provide clinical experience for all students in the areas specified by California Code of Regulations, Title 16, Section 2533.

Violation: On August 2, 2024, when the Program Director submitted Clinical Verification Forms for 16 approved facilities, 13 of the verification forms did not have clinical objectives attached, verifying that the facilities could provide experiences that would support achievement of clinical objectives by assigned students.

Status: The violation is corrected

On September 26, 2024. the Program stated that when they verification forms were signed by the previously assigned Nursing Education Consultant, the clinical objectives were attached. When they are filed at the school only the signed form is retained. The current NEC instructed the Program Director that the Clinical Objectives are part of the packet, and they need to be filed together. The Program Director made the correction while the NEC was on site.

### **Violation #4**

Form 55M-15 Section 12 on page 5 Course Outline for each course requires the program to submit a document that outline objectives for specific competencies related to specific competencies related to essential elements within separate courses or terms.

Course outlines reflect entry level competencies with in the VN scope of practice, theory and correlated clinical experience and progressive mastery of subject matter.

Violation: On August 2, 2024, the Program Director submitted course descriptions which did not include a content outline and objectives for specific competencies for the specific courses. Terminal objectives, and program policies were included in the document. It was stated in the document that course content was on an attached schedule. No attachment was submitted.

Status: The violation is **not** corrected.

### **Violation #5**

Form 55M-15 Section 13 on page 5 Instructional Plan requires the program to submit *Vocational Nursing or Psychiatric Technician Program Curriculum Content -Instructional Plan* (Form 55M-2W) (New 04/2022). An instructional plan is a document that correlates theory and clinical content and hours on a weekly basis and provides an overview of the teaching schedule; the document shall commit to curriculum in which theory hours precede clinical hours. Attach a document attesting that the instructional plan is available to all faculty.

Violation: On August 2, 2024, the Program Director Submitted an instructional plan for terms one, two, and three. The documents were on the correct form but were not in the final correct format, and there were discrepancies between the Instructional Plan (Form 55M-2W and the Summary of Instructional Hours (Form 55M-2E). Clinical skills hours and complexity did not equate to the number of hours allotted for lab. Clinical Objectives were not appropriate for the clinical skills listed. The content outline was a list of topics only. Assignments were limited to required reading.

Status: The violation is **not** corrected.

### **Violation #6**

Form 55M-15 Section 14 on page 5 Daly Lesson Plans requires the program submit daily lesson plans for the first two weeks of courses of instruction in the following subjects (theory and skills); fundamentals, medical-surgical, pediatrics, maternity, and leadership. A daily lesson plan is a document that correlates they theory and practice for each instruction day for the instructor to follow.

Violation: On August 2, 2024, the Program Director submitted daily lesson plans which did not meet the instructions from Section 14 or meet the

requirements for Daily Lesson Plans. There were objectives and generic methods of instruction, rather than specific activities. Objectives for skills labs were not from the psychomotor domain and skills not adequate to support the number of clinical hours assigned.

Status: The violation is **not** corrected.

### **Violation #7**

Form 55M-15 Section 15 on page 5 Evaluation Methodology for Curriculum requires the program submit an explanation of the process that identified the method(s) by which the curriculum is evaluated regularly. The Program will submit complete unredacted curriculum reviews based on the stated methodology. The review should cover the past 18 months as a sample size.

Violation: On August 2, 2024, the Program Director submitted an evaluation methodology for curriculum which did not address all necessary components. Curriculum reviews based on the methodology were not submitted.

Status: The violation is **not** corrected

### **Violation #8**

Form 55M-15, at Section 17 on page 6, Evaluation Methodology for Clinical Facilities requires the institution to submit (1) an explanation of the process and identify the tool(s) i.e., surveys, forms, checklists used by the program to evaluate the clinical facilities; (2) unredacted clinical facility evaluations based on the Program's stated methodology. The reviews should cover the past 18 months as a sample size.

Violation: On August 2, 2024, a methodology was submitted which did not contain survey forms or tools that would be used to evaluate the clinical facilities. On August 26, 2024, the Program Director provided evaluations by the students and instructors for clinical facilities for two clinical rotations, not 18 months of evaluations. Program Director evaluations submitted were one for currently used facilities. Evaluation by the facility of the program, students and instructor were signed and dated, but the survey questions were not answered.

Status: The violation was **not** corrected

### **Violation #9**

Form 55M-15 at Section 23 on page 7 the program is required to attach the remediation policy and a copy of remediation forms or documentation of remediation for each

student (a) currently in remediation (b) previously in remediation during any time over the past 18 months; (c) or a document stating that there are no students on remediation for the program.

Violation: On August 2, 2024, the Program Director submitted the remediation policy. Remediation forms were not included. Remediation from the past 18 months was not included.

On September 26, 2024, during the continued approval visit, a remediation notebook was produced for the current cohort. It contained the remediation forms and copies of the assignments. There was no evidence that assignments were reviewed by faculty and needed corrections discussed with students. The Program Directors stated the faculty does review the assignments. The current cohort had two students that were on remediation who did not complete assignments and were dropped at the end of term one.

Status: The violation is **not** corrected

#### **Violation #10**

Form 55M-15 at Section 24 on page 7 the program is required to submit a current copy of the attendance policy and unredacted records/rosters of all student absences for the current terms or semester. The record/roster must include the student's name length of absence(s). If the attendance policy does not specify, list the types of make-up assignment used for theory, skills lab, and clinical experience.

Violation: On August 2, 2024, the Program Director submitted a copy of the current attendance policy. Attendance rosters were not included.

On September 26, 2024, during the continued approval visit. theory and clinical make-up forms were produced. The Program Director explained that make-up for theory and clinical are completed during the term break of one week between terms one and two and two and three. Direct patient care and skills make up are completed in the skills lab on campus. Theory make-up is completed in the classroom with an instructor reviewing the objectives for the term. This procedure is not aligned with the approved attendance policy which states that all makeup will be completed in the skills lab. Make-up in not completed in a timely manner. Coverage of content and achievement of objectives occurs following the final exam for the course.

Status: The violation is **not** corrected

**ATTACHMENTS:**

Attachment A: Program History

Attachment B: Medical Career College Campus photos

# **MEDICAL CAREER COLLEGE VOCATIONAL NURSING PROGRAM**

## **Program History**

- On August 4, 2020, the Executive Officer rendered the following decisions.
  1. Approved the Medical Career College Vocational Nursing Program for the four-year period beginning August 6, 2020, and issued a certificate accordingly.
  2. Required the Program to obtain approval from the Bureau of Private Post-Secondary Education prior to starting the initial class.
  3. Approved the Medical Career College Vocational Nursing Program's request to begin a Vocational Nursing Program with an initial full-time class of 22 students on October 12, 2020, with a projected graduation date of September 24, 2021.
  4. Required the Program Director to notify the Nursing Education Consultant (NEC) in the event a current class is displaced from clinical sites.
  5. Required the Program Director to notify the Nursing Education Consultant when a term is 50 percent complete, and submit an update related to clinical sites.
  6. Approved Medical Career College Vocational Nursing Program's curriculum to include 1629 total Program hours, including 675 theory hours and 954 clinical hours.
  7. Required the Program to obtain prior Board approval before admission of subsequent classes to maintain compliance with California Code of Regulations, Title 16, section 2526(c) that states:  
(c) A Board representative shall make a survey visit prior to graduation of the initial class. A program shall not commence another class without prior Board approval.
  8. Required the Program to comply with all approval standards in Article 4 of the Vocational Nursing Practice Act, commencing at Business and Professions Code Section 2880, and Article 5 of the California Code of Regulations, Title 16, commencing with Section 2525.

On October 5, 2021, the Executive Officer rendered the following decisions:

1. Approved the Program's request to admit a full-time class of 36 students on November 8, 2021, to graduate on November 21, 2022, to replace the class that graduates October 6, 2021.
2. Required the Program to comply with all requirements listed below.

## **PROGRAM REQUIREMENTS:**

1. Notify the NEC in the event a current class is displaced from clinical sites.
2. Obtain BVNPT approval prior to the admission of each class.
3. Continued to require the Program, when requesting approval to admit students, to:
  - a. Submit all documentation in final form, using forms provided by the BVNPT, no later than two months prior to the requested start date for the class.
  - b. Provide documentation that adequate resources, i.e., faculty and facilities, are available to support each admitted class of students.

- c. Maintain an average annual pass rate that is compliant with California Code of Regulations, Title 16, Section 2530(l).
- 4. Comply with all approval standards in Article 4 of the Vocational Nursing Practice Act, commencing at California Business and Professions Code Section 2880, and Article 5 of the California Code of Regulations, Title 16, commencing with Section 2525.
- 5. Board staff will continue to monitor the Program's effectiveness by tracking class admissions, the effectiveness of employed interventions, and the Program's licensure examination pass rates each quarter.
- On January 11, 2022, the Executive Officer rendered the following decisions:
  - 1. Approved a full-time class of 36 students on April 18, 2022, to graduate on April 07, 2023. This is not a replacement class.
  - 2. Required the Program to comply with all requirements listed below.

#### PROGRAM REQUIREMENTS:

- 1. Notify the NEC in the event a current class is displaced from clinical site.
- 2. Obtain BVNPT approval prior to the admission of each class.
- 3. Continued to require the Program, when requesting approval to admit students, to:
  - a. Submit all documentation in final form, using forms provided by the BVNPT, no later than two months prior to the requested start date for the class.
  - b. Provide documentation that adequate resources, i.e., faculty and facilities, are available to support each admitted class of students.
  - c. Maintain an average annual pass rate that is compliant with Section 2530(l) of the California Code of Regulations, Title 16.
- 4. Comply with all approval standards in Article 4 of the Vocational Nursing Practice Act, commencing at California Business and Professions Code Section 2880, and Article 5 of the California Code of Regulations, Title 16.
- 5. Board staff will continue to monitor the Program's effectiveness by tracking class admissions, the effectiveness of employed interventions, and the Program's licensure examination pass rates each quarter.

On May 17, 2022, the Executive Officer rendered the following decisions:

- 1. Approved the Program to admit a full-time class of 36 students to commence on August 8, 2022, with a graduation date of July 8, 2023.
- 2. Required the Program to comply with all requirements listed below.

#### PROGRAM REQUIREMENTS

- 1. Notify the NEC in the event a current class is displaced from clinical sites.
- 2. Obtain BVNPT approval prior to the admission of each class.
- 3. Continued to require the Program, when requesting approval to admit students, to:
  - a. Submit all documentation in final form, using forms provided by the BVNPT, no later than two months prior to the requested start date for the class.
  - b. Provide documentation that adequate resources, i.e., faculty and facilities, are available to support each admitted class of students.
  - c. Maintain an average annual pass rate that is compliant with the California Code of Regulations, Title 16, Section 2530(l).



4. Comply with all approval standards in Article 4 of the Vocational Nursing Practice Act, commencing at California Business and Professions Code Section 2880, and Article 5 of the California Code of Regulations, Title 16, commencing with Section 2525.
  5. Board staff will continue to monitor the Program's effectiveness by tracking class admissions, the effectiveness of employed interventions, and the Program's licensure examination pass rates each quarter.
- On October 4, 2022, the Executive Officer rendered the following decisions:
    1. Approved the Program's request to admit a full-time class of 36 students to commence on November 28, 2022, with a graduation date of November 17, 2023.
    2. Required the Program to comply with all requirements listed below.

#### PROGRAM REQUIREMENTS

1. Notify the NEC in the event a current class is displaced from clinical sites.
2. Obtain BVNPT approval prior to the admission of each class.
3. Continued to require the Program, when requesting approval to admit students, to:
  - a. Submit all documentation in final form, using forms provided by the BVNPT, no later than two months prior to the requested start date for the class.
  - b. Provide documentation that adequate resources, i.e., faculty and facilities, are available to support each admitted class of students.
  - c. Maintain an average annual pass rate that is compliant with the California Code of Regulations, Title 16, Section 2530(I).
4. Comply with all approval standards in Article 4 of the Vocational Nursing Practice Act, commencing at California Business and Professions Code Section 2880, and Article 5 of the California Code of Regulations, Title 16, commencing with Section 2525.
5. Board staff will continue to monitor the Program's effectiveness by tracking class admissions, the effectiveness of employed interventions, and the Program's licensure examination pass rates each quarter.

On November 15, 2022, the Executive Officer rendered the following decisions:

1. Approved the Program's request to admit a full-time class of 36 students to commence on February 20, 2022, with a graduation date of February 2, 2024.
2. Required the Program to comply with all requirements listed below.

#### PROGRAM REQUIREMENTS

1. Notify the NEC in the event a current class is displaced from clinical sites.
2. Obtain BVNPT approval prior to the admission of each class.
3. Continued to require the Program, when requesting approval to admit students, to:
  - a. Submit all documentation in final form, using forms provided by the BVNPT, no later than two months prior to the requested start date for the class.
  - b. Provide documentation that adequate resources, i.e., faculty and facilities, are available to support each admitted class of students.
  - c. Maintain an average annual pass rate that is compliant with California Code of Regulations, Title 16, Section 2530(I)

4. Comply with all approval standards in Article 4 of the Vocational Nursing Practice Act, commencing at California Business and Professions Code Section 2880, and Article 5 of the California Code of Regulations, Title 16.0 by tracking class admissions, the effectiveness of employed interventions, and the Program's licensure examination pass rates each quarter.
- On May 9, 2023, The Executive Officer rendered the following decision.
    1. Approved the Program's request to admit a full-time day class of 20 students to commence on June 20, 2023, with a graduation date of June 21, 2024.
    2. Required the Program to comply with all requirements listed below.

#### PROGRAM REQUIREMENTS

1. Submit a comprehensive analysis report, with a submission date no later than July 3, 2023. The report must include a comprehensive analysis of the Program, timeline for implementation, and the effect of employed interventions. The following elements must be addressed in the analysis.
  - a. Terminal Objectives
  - b. Evaluation of Current Curriculum including:
  - c. Instructional Plan
  - d. Daily Lesson Plans for each Term
  - e. Student Policies including: 1. Admission Criteria
2. Screening and Selection Criteria
3. Attendance Policy
4. Remediation Policy
  - a. Evaluation Methodology for Student Progress including evaluation of clinical practice.
  - b. Credit Granting Policy
  - c. Evaluations of approved clinical facilities which determine adequacy in number and variety of patients to accommodate current and projected student enrollment.
  - d. Faculty Meeting Methodology
  - e. Documentation of resources, including faculty and facilities, for all terms for all current cohorts.
2. Notify the NEC in the event a current class is displaced from clinical sites.
3. Obtain BVNPT approval prior to the admission of each class.
4. Continued to require the Program, when requesting approval to admit students, to:
  - a. Submit all documentation in final form, using forms provided by the BVNPT, no later than two months prior to the requested start date for the class.
  - b. Provide documentation that adequate resources, i.e., faculty and facilities, are available to support each admitted class of students.
  - c. Maintain an average annual pass rate that is compliant with California Code of Regulations, Title 16, Section 2530(l).

5. Comply with all approval standards in Article 4 of the Vocational Nursing Practice Act, commencing at California Business and Professions Code Section 2880, and Article 5 of the California Code of Regulations, Title 16.
  6. Board staff will continue to monitor the Program's effectiveness by tracking class admissions, the effectiveness of employed interventions, and the Program's licensure examination pass rates each quarter.
- On May 17, 2024, the Board rendered the following decisions:
    1. Placed the Program on Provisional Approval for a period of two years commencing May 17, 2024.
    2. Approved a full-time class of 20 students to commence on May 28, 2024, with a graduation date of May 23, 2025.
    3. Required the Program to comply with all requirements listed below.

### Program Requirements

1. Require the Program to submit a comprehensive analysis report in three months, but no later than August 1, 2024, nine months, but no later than February 1, 2025, 15 months, but no later than May 1, 2025, and 21 months, but no later than November 1, 2025. The report must include a comprehensive analysis of the Program, timeline for implementation, and the effect of employed interventions. The following elements must be addressed in the analysis.
  - b. Terminal Objectives
  - b. Evaluation of Current Curriculum including:
    - 1-Instructional Plan
    - 2-Daily Lesson Plans for each Term.
  - h. Student Policies including:
    - 1-Admission Criteria
    - 2-Screening and Selection Criteria
    - 3-Attendance Policy
    - 4-Remediation Policy
    - 5-Evaluation Methodology for Student Progress including evaluation of clinical practice.
    - 6-Credit Granting Policy
  - i. Evaluations of approved clinical facilities which determine adequacy in number and variety of patients to accommodate current and projected student enrollment.
  - j. Faculty Meeting Methodology
  - k. Documentation of resources, including faculty and facilities, for all terms for all current cohorts.
  - l. Program interventions to improve NCLEX-PN pass rates.
2. Admit no additional classes without prior approval by the Board.
3. Required the Program, when requesting approval to admit students, to:
  - a. Submit all documentation in final form, using the forms provided by the BVNPT, no later than by the fifteenth day of the second month preceding the month of the Board meeting.

- b. Provide documentation that adequate resources, i.e., faculty and facilities, are available to support each admitted class of students.
  - c. Ensure that the Program maintains an average annual pass rate that is compliant with the California Code of Regulations, Title 16, Section 2530(l).
- 4. Provide a maximum of ten students for each instructor. The California Code of Regulations, Title 16, Section 2534(d) states: “for supervision of clinical experience, there shall be a maximum of 15 students for each instructor.” Recommendation of a maximum of ten students for each instructor in clinical experiences will enable more focused instruction and enhanced learning to closely monitor and evaluate the clinical performance of students.
  - 5. Notify the NEC in the event a current class is displaced from clinical sites.
  - 6. Continued the Program’s requirement to comply with all the approval standards in Article 4 of the Vocational Nursing Practice Act, commencing with California Business and Professions Code, Section 2880, and in Article 5 of the California Code of Regulations, Title 16, commencing with Section 2525.

Continued the Program’s requirement to demonstrate incremental progress in NCLEX-PN licensure examination pass rates. If the Program fails to satisfactorily demonstrate incremental progress, the full Board may revoke the Program’s approval.



Front of Building



Program Director's Office



Student Parking



Front Lobby





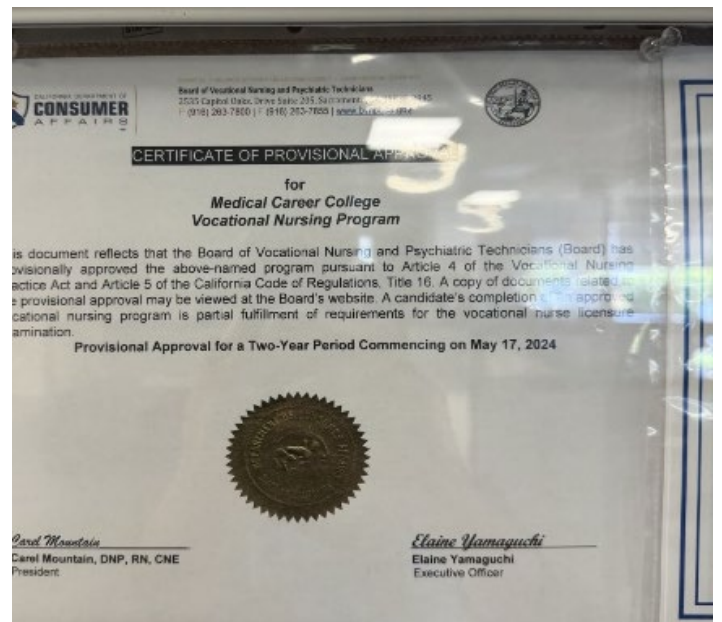
Instructors Office



Instructors Breakroom



Admissions



Certificate of Approval



Student Lounge 1



Student Lounge 2





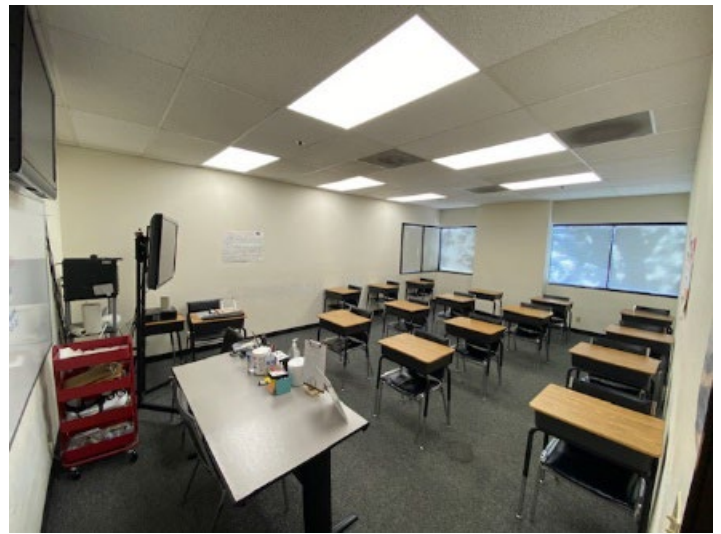
Library Resources



Computer Room



Classroom 1



Classroom 2



Classroom 1 Media

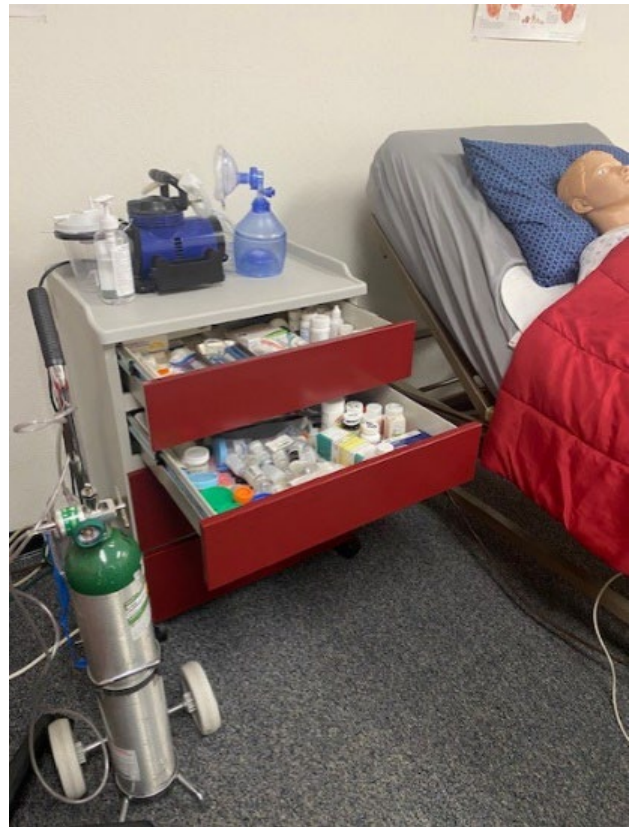


Classroom 2 Media





Student Records



Emergency Supplies



Supply Cabinet



Skills Lab Supplies





Skills Lab Sink



Ambulation Supplies



Skills Lab, beds and 4 manikins